

Arizona Commission on the Arts Transition Committee

Meeting Minutes

Tuesday, December 20, 2022 | 3:00pm – 4:30pm

A meeting of the Transition Commission, a subcommittee of the Arizona Commission on the Arts, was held at 417 W Roosevelt Street, Phoenix, AZ 85003. Vice Chair Pam Hall presided.

Board Members Present:

- Dr. Pamela Hall, Vice Chair
- Jason Kush
- Michael Potter
- Megan Schmitz

Staff Present:

- Alex Nelson, Acting Executive Director

Guests:

- Jacky Alling

Pam Hall called the meeting to order at 3:02pm, and affirmed the meeting was taking place under the State's Open Meeting Laws.

The committee discussed wanting to have some education on lobbying and revenue development with the agency's Attorney General's (AG) Office liaison, to inform future discussions about fundraising with the full board (parameters, the role of a state agency, etcetera).

The committee discussed the Interim Executive Director appointment and preliminary scope of work:

- visioning/planning related to the commission and permanent executive director search
- board management and engagement
- upcoming legislative session and resource development
- relationship building
- stabilization of the staff

The committee discussed the scope of work and goals for the Transition Committee between January and March 2023:

- develop framework for strategic planning/business model development
- develop framework for permanent executive search
- outline timing and structure for each
- develop expectations for commissioner engagement

The next meeting will take place Tuesday, January 10; agenda will include discussion with the AG Office liaison, pending availability, ongoing development on the outlined goals, and establishing a standing schedule for the committee moving forward to potentially accommodate additional members.

The meeting was adjourned at 4:28pm.