



EXPENSES & REVENUE FORM · LEVELS I-IV

Use this form to summarize expenses and revenue for your most recently completed fiscal year, grouping or rolling up budget items into their most appropriate section.

This form is only for organizations eligible for CCG level I-IV funding. See guidelines for more information.

Applicant Organization

Fiscal Year

ACTUAL EXPENSES

BUDGET ITEM

TOTALS

1. Artistic & Production Expenses

Such as artists/production staff, materials, equipment, venues, royalties, etc.

2. Administrative Expenses

Such as office space and supplies, insurance, professional and online services, etc.

3. Fundraising & Development Expenses

Such as software/online platforms, postage, printing, grant writers, etc.

4. Marketing & Promotion Expenses

Such as websites, graphic design, box office service fees, social media, postage, etc.

5. All Other Expenses

Total Expenses

ACTUAL REVENUE

Earned Revenue

Any goods and/or services provided in exchange for payment (e.g., tickets, classes, memberships, etc.).

6. Earned Revenue

Contributed Revenue

Donations and grants. Cash only. No In-Kind values.

7. Corporate Contributions

8. Foundation Contributions

9. Individual Contributions (including Board contributions)

10. Government Support

Such as Federal/Regional, State, County, City

11. Other Revenue

Total Revenue