

Grants for Organizations and Schools Fiscal Year 2016: Community Investment Grants Alternate Year Application Guidelines

Alternate Year Applications

Organizations that **received** a Community Investment Grant (CIG) in the last funding cycle will apply as follows for Fiscal Year 2016:

- **CIG Levels I, II and III** will submit a **full** application and undergo panel review.
- **CIG Levels IV, V and VI** will submit an **alternate year** application.

On their **alternate year**, CIG grantees will submit an abbreviated application and updated Cultural Data Project (CDP) Funder Report, will not undergo panel review and will maintain the same funding priority determined during the previous year's panel review. Though funding priority will remain the same, actual grant awards may fluctuate from one year to the next depending on the availability of Arts Commission funds. A list of organizations that have been determined to be in their alternate year can be found [here](#).

Arts Commission staff has the authority to request that an organization submit a full or alternate year application, regardless of alternate year status, in a year where an organization is undergoing dramatic financial, programmatic or management changes.

If you believe your organization will have experienced, since the last panel review, such a **significant decrease in adjusted annual income** as to transition from a CIG Level IV, V, or VI organization to a CIG Level I, II, or III organization, you **will be required** to submit a full application and undergo panel review. As this transition will be confirmed by the CDP Funder Report, the Arts Commission advises organizations to complete their most current CDP data profile as soon as possible.

How to Submit

All alternate year applications must be submitted online through GO!EGOR. (GO!EGOR will open for applications during the first week of February 2015.) Incomplete applications will be ineligible for review or funding. The alternate year application requires the following sections: **[1] Applicant and Organization Profile**, **[2] Overview Questions** and **[3] CDP Funder Report**.

Deadline & Grant Cycle

DEADLINE: 11:59pm, Thursday, March 19, 2015
for the funding period of July 1, 2015 to June 30, 2016.

Primary Staff Contact

For all levels of Community Investment Grants:

Kristen Pierce

Organizational Services Coordinator
(602) 771-6517
kpierce@azarts.gov

For Cultural Data Project or CDP Funders Report:

Patrick Fanning

Arts Learning and Special Projects Coordinator
(602) 771-6529
pfanning@azarts.gov

For questions regarding GO!EGOR:

Ginny Berryhill

Grants and Information Technology Manager
(602) 771-6528
gberryhill@azarts.gov

Ben Watters

Grants and Operations Coordinator
(602) 771-6532
bwatters@azarts.gov

[1] Applicant and Organization Profile

As a returning applicant, you will log in using your existing user profile and update your organization profile.

Alternate Year applicants are required to provide and maintain contact information for at least three contacts, including a Program/Project Director who is directly responsible for management of this grant application.

In addition, applicants are strongly encouraged to provide unique contacts for the following contact information, if applicable:

- Authorizing Official – a contact with authorizing authority who is legally able to sign contracts.
- Organization Contact – a contact who can provide general organization information.
- Project Director – a contact who is responsible for management of the grant application.

[2] Overview Questions

Alternate Year applicants are only required to update the Organization Overview section, including a current board list.

- **Website.** This field will auto populate from the Organization Profile.
- **Mission Statement.** This field will auto populate from the Organization Profile.
- **Programs and Services.** Provide a brief overview of your organization’s current programs and services. (1200 character maximum, including spaces.)
- **Planning:** Provide an overview of your organization’s current programming/service plan and goals. If your organization engages in a formal strategic planning process, include the year the most recent plan was developed as well as a brief overview of the planning process. (1200 character maximum, including spaces.)
- **Financial Snapshot:** Provide an overview of your organization’s current financial status and any relevant and related information you think the review panel should know. (1200 character maximum, including spaces.)

[3] CDP Funder Report

Alternate Year applicants will enter their most recently completed fiscal year’s financial data into the Arizona Cultural Data Project (CDP) website and submit an updated Cultural Data Project (CDP) Funder Report. The CDP Funder Report **must** consist of “Review Complete” financial data for Fiscal Years 2012, 2013 and 2014.

Alternate Year applications will be considered incomplete and ineligible without the inclusion of a CDP Funder Report that meets these requirements.

Submitting the CDP Funder Report in GO!EGOR:

1. From the Arizona CDP website, log in and select “Funder Reports” and choose the 2014 “Review Complete” fiscal year for your organization from the drop down menu.
2. Save a copy of the Arizona Commission on the Arts Funder Report to your computer. Include the name of your organization and “CDP Funder Report” in the title of the document.
3. On the CDP Funder Report page of the Alternate Year Application in GO!EGOR, click “Upload.”

Fiscal Year 2015 Grantees eligible to complete Alternate Year Application in Fiscal Year 2016

CIG Level IV

Arizona Friends of Chamber Music
 City of Yuma Parks, Arts and Recreation Commission
 Community Performing Arts Center Foundation
 Flagstaff Symphony Association
 Fountain Hills Community Theater
 Great Arizona Puppet Theater
 Invisible Theatre
 Jazz in Arizona, Inc.
 Live Theatre Workshop
 Musical Theatre of Anthem
 Phoenix Center for the Arts
 Phoenix Chamber Music Society
 Phoenix Children's Chorus
 Phoenix Conservatory of Music
 Phoenix Film Foundation
 Prescott Fine Arts Association dba Prescott Center for the Arts
 Queen Creek Cultural Foundation
 Rosie's House: A Music Academy for Children Inc.
 Santa Cruz Valley Art Association
 Sedona Chamber Music Society dba Chamber Music Sedona
 Sonoran Art Foundation, Inc. dba Sonoran Glass School
 Southwest Folklife Alliance
 The Rogue Theatre
 Tucson Arizona Boys Chorus
 Tucson Chamber Artists, Inc.
 Tucson Girls Chorus
 West Valley Arts Council

CIG Level V

Actors Theatre of Phoenix
 Arizona Academy of the Performing Arts
 Arizona Musicfest
 Arts for All, Inc.
 Arts Integration Solutions
 Ballet Arts Foundation
 Chandler Cultural Foundation
 City of Tempe Cultural Services

Flagstaff Arts Council
 Foundation for Creative Broadcasting, Inc. dba KXCI-FM
 Free Arts for Abused Children of Arizona
 George Phippen Memorial Foundation
 Greater Oro Valley Arts Council dba
 Southern Arizona Arts and Cultural Alliance
 Maricopa County Historical Society dba
 Desert Caballeros Western Museum
 Phoenix Boys Choir
 Phoenix Chorale
 Phoenix Office of Arts and Culture
 Phoenix Performing Arts Center, Inc.
 Sedona International Film Festival & Workshop
 Theater Works
 Tucson Festival of Books
 Tucson Pima Arts Council, Inc.
 Valley Youth Theatre
 Wickenburg Foundation for the Performing Arts

CIG Level VI

Arizona Opera
 Arizona Theatre Company
 Ballet Arizona
 Children's Museum of Phoenix
 Childsplay, Inc.
 Heard Museum
 i.d.e.a. Museum Board of Directors, Inc.
 Loft Cinema, Inc.
 Mesa Arts Center
 Museum of Northern Arizona
 Musical Instrument Museum
 Phoenix Art Museum
 Phoenix Symphony Association
 Phoenix Theatre, Inc.
 Scottsdale Cultural Council
 Tucson Museum of Art and Historic Block
 Tucson Symphony Society

The **Arizona Commission on the Arts** is an agency of the State of Arizona which supports access to quality arts and arts education opportunities for all Arizonans; the development and retention of statewide jobs in the nonprofit arts, culture and education sectors; and increased economic impact in local communities through arts-based partnerships that develop tax and small business revenue.

We imagine an Arizona where everyone can participate in and experience the arts.

For more information, contact us at (602) 771-6501 or email info@azarts.gov or visit www.azarts.gov. To request this or any other publication in an alternate format, contact the Arts Commission offices. *An equal employment opportunity agency.*