



## Arizona Commission on the Arts

# Grants for Organizations and Schools Fiscal Year 2015: Community Investment Grants Alternate Year Application Guidelines

### Alternate Year Applications

Organizations that **received** a Community Investment Grant (CIG) in the last funding cycle will apply as follows for Fiscal Year 2015:

- **CIG Levels I, II and III** will submit an alternate year application.
- **CIG Levels IV, V and VI** will submit a full application and undergo panel review.

On their **alternate year**, CIG grantees will submit an abbreviated application and updated Cultural Data Project (CDP) Funder Report, will not undergo panel review, and will maintain the same funding priority determined during the previous year's panel review. Actual grant awards may fluctuate from one year to the next depending on the availability of Arts Commission funds. A list of organizations that have been determined to be in their alternate year can be found [here](#).

Arts Commission staff has the authority to request that an organization submit a full or alternate year application, regardless of alternate year status, in a year where an organization is undergoing dramatic financial, programmatic or management changes.

If you believe your organization will have experienced, since the last panel review, such a **significant increase in adjusted annual income** as to transition from a CIG Level I, II, or III organization to a CIG Level IV, V, or VI organization, you **will be required** to submit a full application and undergo a full panel review. As this transition will be confirmed by the CDP Funder Report, the Arts Commission advises organizations to complete their most current CDP data profile as soon as possible.

### How to Submit

All alternate year applications must be submitted online through GO!EGOR. (*Access to the application through GO!EGOR will become available no later than the first week of February, 2014.*) Incomplete applications will be ineligible for review or funding. The alternate year application requires the following sections: [1] Applicant and Organization Profile, [2] Overview Questions and [3] CDP Funder Report.

#### [1] Applicant and Organization Profile

Alternate Year applicants are required to update their existing user and organization profiles, if any changes have occurred, including the three types of contact information:

- Authorizing Official – typically a person with authorizing authority.
- Organization Contact – typically a person who can provide general organizational information.
- Project Director – typically the person responsible for management of the grant application.

Applicants are strongly encouraged to provide different contact information for each type of contact.

### Deadline & Grant Cycle

**DEADLINE: 11:59pm, Thursday, March 20, 2014**  
for projects taking place between July 1, 2014 and June 30, 2015

### Primary Staff Contact

*For all levels of Community Investment Grants:*

**Kristen Pierce**  
Organizational Services Coordinator  
(602) 771-6517  
[kpierce@azarts.gov](mailto:kpierce@azarts.gov)

*For questions regarding GO!EGOR:*

**Ginny Berryhill**  
Grants and Information Technology Manager  
602-771-6528  
[gberryhill@azarts.gov](mailto:gberryhill@azarts.gov)

## [2] Overview Questions

Alternate Year applicants will **ONLY complete the Organization Overview section** of the Community Investment Grant application, and will **skip all of the Criteria Narrative sections**.

*Please note: alternate year and full year applicants will complete the same Organization Overview in GO!EGOR; any references to panel review do not apply to alternate year applicants.*

- **Website.** (This field will auto populate from the Organization Profile.)
- **Mission Statement.** (800 character maximum, including spaces; this field will auto populate from the Organization Profile.)
- **Non-discrimination Policy.** Indicate whether your organization has created and implemented a non-discrimination policy. If yes, please provide your non-discrimination policy. (500 character maximum, including spaces)
- **Programs and Services.** Provide a brief overview of your organization's programs and services. (1200 character maximum, including spaces)
- **Planning:** Provide an overview of your organization's current programming/service plan and goals. *If your organization engages in a formal strategic planning process, include the year the most recent plan was developed as well as a brief overview of the planning process.* (1200 character maximum, including spaces)
- **Financial Snapshot:** Provide an overview of your organization's current financial status and any relevant and related information you think the review panel should know. (1200 character maximum, including spaces)

## [3] CDP Funder Report

Alternate Year applicants will enter their most recently completed fiscal year's financial data into the Arizona Cultural Data Project (CDP) website and submit an updated Cultural Data Project (CDP) Funder Report. The CDP Funder Report must consist of **"Review Complete" financial data for Fiscal Years 2012 and 2013.** *If your organization's fiscal year end date is in December, contact Ginny Berryhill, Grants and Information Technology Manager, at [gberryhill@azarts.gov](mailto:gberryhill@azarts.gov).*

Alternate Year applications will be considered incomplete without the inclusion of a CDP Funder Report that meets these requirements.

### Submitting the CDP Funder Report in GO!EGOR:

1. From the Arizona CDP website, log in and select "Funder Reports" and choose the most current "Review Complete" fiscal year for your organization from the drop down menu.
2. Save a copy of the Arizona Commission on the Arts Funder Report to your computer. Include the name of your organization and "CDP Funder Report" in the title of the document.
3. On the CDP Funder Report page of the Alternate Year Application in GO!EGOR, click "Upload."

The Arizona Commission on the Arts is an agency of the State of Arizona which supports access to quality arts and arts education opportunities for all Arizonans; the development and retention of statewide jobs in the nonprofit arts, culture and education sectors; and increased economic impact in local communities through arts-based partnerships that develop tax and small business revenue.

*We imagine an Arizona where everyone can participate in and experience the arts.*

For more information, contact us at Arizona Commission on the Arts, 417 West Roosevelt Street, Phoenix, Arizona 85003-1326 or call (602) 771-6502 or email [info@azarts.gov](mailto:info@azarts.gov) or visit <http://www.azarts.gov>.

To request this or any other publication in an alternate format, contact the Arts Commission offices.



Arizona  
Commission  
on the Arts

AN EQUAL EMPLOYMENT OPPORTUNITY AGENCY

## Fiscal Year 2014 Grantees eligible to complete Alternate Year Application in Fiscal Year 2015

ALAC Arizona Latino Arts & Cultural Center~Galeria 147:  
CIG Level III

Arizona Art Education Association: CIG Level I

Arizona Dance Education Organization: CIG Level I

Arizona Early Music Society: CIG Level I

Arizona Women in Tune: CIG Level II

Artists Coalition of Flagstaff: CIG Level I

Arts Express: CIG Level II

Ballet Yuma: CIG Level III

BICAS: CIG Level III

Bisbee Community Chorus: CIG Level I

Black Theatre Troupe: CIG Level III

Borderlands Theater: CIG Level III

Canyon Movement Company, Inc.: CIG Level III

Casa Libre en la Solana: CIG Level I

Center Dance Ensemble: CIG Level III

Central School Project: CIG Level II

Chandler Children's Choir, Inc.: CIG Level II

Chandler Symphony Orchestra: CIG Level II

Chax Press Inc: CIG Level I

Desert Sounds Performing Arts, Inc.: CIG Level II

Desert Voices: CIG Level II

Detour Company Theatre: CIG Level II

Dry Creek Arts Fellowship: CIG Level I

East Valley Children's Theatre: CIG Level III

Flagstaff Community Band: CIG Level I

Flagstaff Friends of Traditional Music: CIG Level III

Flagstaff Master Chorale: CIG Level II

Gila Valley Arts Council: CIG Level I

Gold Canyon Arts Council: CIG Level II

Grand Canyon Guitar Society LTD: CIG Level I

Grand Canyon Mens Chorale: CIG Level III

Grand Canyon Music Festival: CIG Level II

Heritage Square Trust: CIG Level I

iTheatre Collaborative: CIG Level I

Lake Havasu Regional Orchestra: CIG Level I

Lake Havasu Symphonic Winds, Inc.: CIG Level I

Lead Guitar: CIG Level II

Literacy Connects: CIG Level III

Living Traditions Presentations: CIG Level I

Many Mouths One Stomach: CIG Level II

Mesa Encore Theatre: CIG Level III

Metropolitan Youth Symphony: CIG Level III

Mountain Artist's Guild, Inc.: CIG Level III

Movement Source Inc.: CIG Level I

Musica Nova, Inc.: CIG Level I

Northern Arizona Celtic Heritage Society: CIG Level III

Odaiko Sonora: CIG Level III

Orchestra Northern Arizona: CIG Level I

Orpheus Male Chorus of Phoenix, Inc: CIG Level II

OTO Dance: CIG Level I

Pan Left Productions: CIG Level I

Patagonia Creative Arts Association: CIG Level I

Phoenix Chamber Music Society : CIG Level III

Phoenix Conservatory of Music: CIG Level III

Phoenix Institute of Contemporary Art: CIG Level I

Portrait Artists of Arizona: CIG Level I

ProMusica Arizona Chorale and Orchestra: CIG Level II

Red Rocks Music Festival: CIG Level II

Reveille Men's Chorus: CIG Level I

Safos Dance Theatre: CIG Level I

Scorpius Dance Theatre: CIG Level II

Scottsdale International Film Festival, Inc.: CIG Level III

Sedona Arts Festival: CIG Level II

Shemer Art Center and Musesum: CIG Level II

Smoki Museum, Inc.: CIG Level III

Sonoran Desert Chorale: CIG Level II

Sons of Orpheus--The Male Chorus of Tucson: CIG Level II

Southern Arizona Symphony Orchestra: CIG Level III

Southern Arizona Women's Chorus: CIG Level II

Spotlight Youth Theatre: CIG Level III

Stray Cat Theatre: CIG Level II

Symphony of the Southwest: CIG Level II

Tempe Community Chorus Ltd: CIG Level I

The Bisbee Radio Project, Inc.: CIG Level I

The Symphony Women's Association: CIG Level II

Theatrikos Theatre Company: CIG Level III

Tucson Guitar Society: CIG Level I

Tucson Pops Orchestra: CIG Level II

University of Arizona Balalaika Orchestra: CIG Level I

Verde Valley Voices: CIG Level I

VSA arts of Arizona, Inc.: CIG Level II

Weavel Inc: CIG Level II

West Valley Conservatory of Ballet: CIG Level I

West Valley Youth Orchestra: CIG Level II

White Mountain Apache Tribe : CIG Level III

Wickenburg Cultural Organization: CIG Level II

Winding Road Theater Ensemble: CIG Level I

WomanKraft: CIG Level I

Xico Inc.: CIG Level III

Yavapai Symphony Association: CIG Level III

Young Arts Arizona Ltd. : CIG Level II

Yuma Ballet Theatre & Performing Arts Co.: CIG Level I

Yuma Fine Arts Association: CIG Level II

ZUZI Inc: CIG Level III