

Festival Grant Award Agreement

«Organization» has been awarded a grant by the Arizona Commission on the Arts for the following programming which is to take place between July 1, 2016 and June 30, 2017.

«Organization»
«Address»
«City», «State» «Zip»

FESTIVALS GRANT #: «APNO»

Maximum Award up to: \$«Award»*

By signing this Festival Grant Award Agreement, «Organization» agrees to the following:

- Comply with all terms and conditions** outlined herein and in the enclosed document titled “General Grant Conditions.”
- Return this document**, signed and dated by an authorizing official, **and enclosed State Substitute W-9 Form by Monday, October 17, 2016.**
- Verify organization’s FEIN** in the GO (Grants Online) system by **Monday, October 17, 2016.**
- Submit Financial Documentation** per the instructions provided in the enclosed document titled “How to Manage Your Grant” by **Monday, May 15, 2017.**
- Submit Fiscal Year 2017 Final Report** directly through the GO system by **Monday, September 11, 2017.**

Grantee is solely responsible for meeting all grant-related deadlines. All grant-related materials must be *received by* the Arizona Commission on the Arts by close of the business day on the deadline date. Without exception, organizations that neglect to submit required materials by the published deadlines will forfeit their grant award and/or be ineligible for future funding. Grantees with an incorrect or ineligible FEIN in GO will cause delays in the processing and disbursement of their grant and may forfeit their award.

- Maintain current profile and contact information** in GO.
Timely grant payment depends on complete and current contact information in the GO system.
- Credit (with logos and credit lines) the funders of the awarded grant** per the instructions outlined in the enclosed document titled “Arizona Commission on the Arts Grant Credit and Publicity.”
- Build public value for the arts in Arizona** by communicating the impact of your grant award to Arizona State Legislators and the Governor-appointed Commissioners of the Arizona Commission on the Arts.
- Any change in project format, scope, expenditures or personnel** must be requested in writing, and be approved by the Arts Commission prior to the expenditure of grant award funds.

If you need to request changes to your grant, contact Kristen Pierce, Organizational Grants and Services Manager, at kpierce@azarts.gov, (602) 771-6517.

Signature Required on Reverse Side of this Document →

«Organization»

GRANT #: «apno»

**Maximum award is based on panel review ranking, available Arts Commission funding, organization's budget at time of application and the submission of appropriate financial documentation. The Arts Commission receives its funding from the National Endowment for the Arts and the State of Arizona. This grant is made subject to the availability of those funds. If at any time during the fiscal year the Arizona State Legislature enters into session and reduces the Arts Commission's state funding or if overall funding is reduced for any other reason, this grant may be reduced, canceled and/or may be paid out in installment*

Sign to indicate that you have read, understood and agree to comply with the Grant Award Agreement and General Grant Conditions.

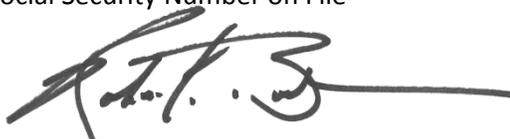
Print Name/Title of Authorizing Official

Authorizing Official Signature

Date

Taxpayer Identification Number (FEIN) or Social Security Number on File

Robert C. Booker, Executive Director



07/01/2016

Print Name/Title of Grantor Authorizing Official

Authorizing Official Signature

Date

Arts Commission Use Only

FY16 Final Report: _____ **W-9:** _____ **Contracts/Receipts:** _____

Project Director: «pdirfirst» «pdirlast», «pdirphone», «pdiremail»

Project Title: «ProjTitle»

Please Mail to: Arizona Commission on the Arts, 417 West Roosevelt Street, Phoenix AZ 85003-1326

Faxes, scans or emails will not be accepted.