ARIZONA COMMISSION ON THE ARTS

Grant Award Agreement

«organization» has been awarded a grant by the Arizona Commission on the Arts for the following programming which is to take place between July 1, 2015 and June 30, 2016.

«Organization»
«address»
«City», «State» «Zip»

ARTS LEARNING GRANT #: «apno»

Maximum Award up to: $«award»*

Artist Honorarium:	**$«honorarium»+**
Artist Travel/Per Diem:	**$«travel»**
Supplies:	**$«supplies»**
Participant Travel:	**$«parttravel»**

By signing this Grant Award Agreement, «organization» agrees to the following:

- ☐ **Comply with all terms and conditions** outlined herein and in the enclosed document "General Grant Conditions."
- ☐ **Return this document**, signed and dated by an authorizing official, **and enclosed State Substitute W-9 Form** by **Monday, October 19, 2015.**

  Grantee is solely responsible for meeting all grant-related deadlines. All grant-related materials must be *received by* the Arizona Commission on the Arts by close of the business day on the deadline date. Without exception, organizations that neglect to submit required materials by the published deadlines will forfeit their grant award and/or be ineligible for future funding.

- ☐ **Submit Contracts/Receipts**, in accordance with the guidelines provided on the document "How to Manage Your Grant Award", *no earlier* than 45 days before project start date and *no later* than **Monday, May 16, 2016.**

  Grantees must provide copies of all contracts at one time, as the Arts Commission will only make one grant award payment. Determination of exact grant amount will be made after receipt of all required financial documentation. Inconsistencies and incomplete grant award paperwork or tax information will delay grant payment.

- ☐ **Submit Fiscal Year 2016 Final Report** directly through GO!EGOR by **Monday, September 12, 2016.**
- ☐ **Maintain current profile and contact information** in GO!EGOR.

  Timely grant payment depends on complete and current contact information in GO!EGOR.

- ☐ **Credit (with logos and credit lines) the funders of the awarded gra**nt per the instructions outlined in the enclosed document titled "Arizona Commission on the Arts Grant Credit and Publicity."
- ☐ **Build public value for the arts in Arizona** by communicating the impact of your grant to Arizona State Legislators and the Governor-appointed Commissioners of the Arizona Commission on the Arts.
- ☐ **Any change in project format, scope, expenditures or personnel** must be requested in writing, and be approved by the Arts Commission prior to the expenditure of grant award funds.

  If you need to request changes to your grant, contact Alex Nelson, Director of Arts Learning, at anelson@azarts.gov, (602) 771-6521.

Signature Required on Reverse Side of this Document ➔

«organization»
GRANT #: «apno»

**Maximum award is based on panel review ranking, available Arts Commission funding and the submission of appropriate financial documentation. The Arts Commission receives its funding from the National Endowment for the Arts and the State of Arizona. This grant is made subject to the availability of those funds. If at any time during the fiscal year the Arizona State Legislature enters into session and reduces the Arts Commission's state funding, or if overall funding is reduced for any other reason, this grant may be reduced, canceled and/or may be paid out in installments.*

+Artist Honorarium amount must be matched by grantee organization based on Funding Eligibility Scale in the Arts Learning Grant Guidelines: http://www.azarts.gov/grants/organizations-and-schools/guides/

Sign to indicate that you have read, understood and agree to comply with the Grant Award Agreement and General Grant Conditions.

Print Name/Title of Authorizing Official	Authorizing Official Signature	Date

Taxpayer Identification Number (FEIN) or Social Security Number on File

Robert C. Booker, Executive Director		07/01/2015
Print Name/Title of Grantor Authorizing Official	Authorizing Official Signature	Date

Arts Commission Use Only

FY15 Final Report: _____ **W-9:** _____ **Contracts:** _____

Project Director: «pdirfirst» «pdirlast», «pdirphone», «pdiremail»

Category: Arts Learning Project, Schools/School Districts
Project Title: «Project_Title»

Please Mail to: Arizona Commission on the Arts, 417 West Roosevelt Street, Phoenix AZ 85003-1326

Faxes, scans or emails will not be accepted.