

**Arizona Commission on the Arts
Grant Notification Packet
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Fiscal Year 2013

- I. Arizona Commission on the Arts Staff Contact List** *(on reverse side of Table of Contents)*
For inquiries related to your grant or for technical assistance, please contact the Staff Contact listed in your Grant Award Agreement.

DOCUMENTS TO SIGN AND RETURN BY MONDAY, OCTOBER 22, 2012

II. Grant Award Agreement

This document outlines the terms and conditions your organization agrees to fulfill in order to claim your grant award. Read the General Grant Conditions before signing this document.

Return the white copy signed by your organization's *Authorizing Official*. Note: Keep the buff colored copy for your records.

III. State of Arizona Substitute W-9 Form

The Arts Commission cannot process your grant payment unless it has a current State of Arizona Substitute W-9 Form on file. If you are using a Fiscal Sponsor, the Fiscal Sponsor must complete the W-9. Also, if you have address or organizational name changes during the grant period, notify us immediately and submit a revised State of Arizona Substitute W-9.

DOCUMENTS TO REVIEW AND RETAIN FOR YOUR FILES

IV. General Grant Conditions

Please review this document carefully. By signing and returning the Grant Award Agreement, you certify that you have read, understood and agree to comply with all published requirements.

V. Grant Credit and Publicity

Grantees are required to credit (with logos and credit lines) the funders of grants awarded in all printed materials and publicity, whether for a specific project or grantee's overall operation. For more information on how to correctly credit the Arizona Commission on the Arts and National Endowment for the Arts, see this enclosed document.

VI. NEW GRANTEES ONLY: ProcureAZ Vendor Registration

VII. Certificate of Support

To request any agency publication in an alternative format, contact the
Arts Commission offices at (602) 771-6502 or info@azarts.gov.

Arizona Commission on the Arts Staff Contact List

Fiscal Year 2013

For questions related to grant payment, please contact:

EGOR (Electronics Grants Online Resource)

Ginny Berryhill
Grants and Information Technology Manager
602-771-6528 or gberryhill@azarts.gov

Grants Processing and Administration

Grants and Operations Coordinator
602-771-6532

For questions related to your organization's programs, budget or administration, please contact the program director in your grant area:

*Arts Learning Grants for Social Service/Community Orgs
General Operating Support for Education Organizations*

Alex Nelson
Director of Arts Learning
602-771-6521 or anelson@azarts.gov

Arts Learning Grants for Schools/School Districts

Patrick Fanning
Special Projects Coordinator
602-771-6529 or pfanning@azarts.gov

*Basic Aid Grants
Festivals Grants
General Operating Support Grants (GOS)
Locals Aid Grants
Organizational Development Grants (ODG)
Tribal Cultural Organization Grants*

Jennifer Tsukayama
Director of Strategic Partnerships
602-771-6531 or jtsukayama@azarts.gov

For questions related to Arizona Cultural Data Project, please contact:

Cultural Data Project Help Desk

help@azculturaldata.org
Toll free: 855-77-AZCDP (855-772-9237)

Arizona Cultural Data Project

Patrick Fanning
Special Projects Coordinator
602-771-6529 or pfanning@azarts.gov